

ESFRLP27 PROJECT WORKFLOW TIMELINE

Activity by NCHFA or Partner	Planned Timeline
Award – issued by NCHFA, phone call + letter	Mid-June 2025
Create Project Folder - Partner	Day of Award Letter Receipt
Implementation Webinar - NCHFA	Tentative Dates: <u>August 13 and 14, 2025</u>
Completed Post Approval Documents (PAD) , receive approval, sign Funding Agreement (FA) , \$182,000 allocation in place and usable-iterative process between Partner and NCHFA	Earliest Start date: after Implementation Webinar, FA is dated no later than 1/1/26 but project cannot begin <u>until FA signed</u> , no expenses paid for work prior to a signed FA
Begin Marketing and Outreach - Partner	Date of FA but no earlier than 8/15/25 – no expenses paid for work prior to a signed FA
Perform Intakes/Choose among Applicants - Partner	Not before 8/15/25 or per partner Assistance Policy
Begin Partner Portal Workflow Process – Partner	January 1, 2026 or per partner Assistance Policy [requests for earlier portal entry based on completed FA date]
All units closed loans in the Partner Portal (3.2.2)- Partner has returned closing documents to NCHFA	June 30, 2027
All units complete, CCFC due, no further fund expenditures (3.2.2) - Partner	December 31, 2027